



Appeals and Exceptions

How do you submit an exception request for a student to work more hours?

To get to the exception request form, click on the link below and scroll down on that page.

[Click here to view Appeals and Exceptions Request Form](#)

Where can you find a Last Semester Option (LSO) Exception Form?

A senior is allowed to apply for a Last Semester Option exception for one Semester to take less than 6 credits for a citizen and 12 credits for an international student required for graduation.

[Click here to view Last Semester Option Exception Form](#)

Note: Please fill out the form completely. You will need to complete your portion and then have your supervisor and advisor fill out their portion of the form. Turn in the form to the Student Employment office at 2024 WSC.

What is a Medical Appeal Form?

Students may be considered for an exception to work as a student employee with fewer than required credits for approved medical reasons. In order to be considered for a medical appeal the student must fill out a Medical Appeal form and turn in the form to the Student Employment office at 2024 WSC.

[Click here to view Medical Appeal Form](#)